

L.D. Fargo Public Library Board of Trustees
Meeting Minutes: October 16, 2017

Members present: Erik Beaver, Gerard Saylor, Tara Cassady, Pam Streich, Shaun Bollig,

Members absent: Doug Fritsch, Sandy Whisler, Kaen Buscemi, Steve Wilke

Call to Order: President Shaun Bollig called the meeting to order at 4:30.

Approval of Agenda: Pam Streich moved and Erik Beaver seconded approval of the agenda; motion carried.

Approval of Minutes: Tara Cassady moved and Erik Beaver seconded approval of the minutes; motion carried.

Public Comment: None.

Approval of Expenditures: Pam Streich moved and Tara Cassady seconded approval of the expenditures; motion carried.

Library Policy Review:

3 samples were shared and discussed. Discussed what is covered in employee handbook and what needs to be covered here. Gerard will draft a policy for review based on feedback.

Director's Report:

Building: Library annex demolition complete. Discussions about expanding the parking lot, but want to continue to consider possible library expansion.

Personnel: Team has been working extra based on Donna's departure. Job is posted and there is internal interest.

Collection: Should raise late fees for Hot Spots from \$1 to \$5.

Technology: Wi-Fi hotspots have arrived and should be out to the public by the time of the Board meeting.

Bridges Library System will reimburse us for the \$600 cost.

Programming/Publicity: Kathleen Y. has been very successful in the past. Will be scheduling in the future.

Bridges/Library Friends/County Library Services: The Friends donated \$500 towards the cost of new chairs for Library Hall.

Budget:

Library Talking Points: The library will be studying building expansion.

The next meeting of the Board of Trustees will take place on Monday, November 28th, at 4:30 p.m.
The meeting was adjourned at 4:57 p.m.

Respectfully submitted,
Tara Cassady