

L.D. Fargo Public Library Board of Trustees  
Meeting Minutes  
February 18, 2019

Members present: Gerard Saylor, Sandy Whisler, Doug Fritsch, Shaun Bollig, Erik Beaver, Tara Cassady.

Members absent: Karen Buscemi, Pam Streich.

Call to Order: President Shaun Bollig called the meeting to order at 4:32 p.m.

Approval of Agenda: Sandy Whisler moved and Tara Cassady seconded approval of the agenda; motion carried.

Approval of Minutes: Tara Cassady moved and Doug Fritsch seconded approval of the minutes from the November Board meeting; motion carried.

Public Comment: None.

Approval of Expenditures: Sandy Whisler moved and Tara Cassady seconded approval of monthly expenditures. Motion carried.

Review of Strategic Plan Goals: We reviewed the 3 goals of our Strategic Plan - space, marketing, and programming. The parking lot is on schedule for repairs/renovation in the spring. A needs assessment will be going out soon to direct the building expansion. Gerard continues to work on marketing. It was decided not to pursue creation of a community calendar at this time because it is a daunting task and does not fulfill our mission. Programming under the leadership of Becca, Brianna, and Marilyn continues to improve.

Project Ideas for Recent Monetary Donations: After reviewing the list of ideas compiled by Gerard, Erik Beaver moved to approve spending up to \$15,000 of the \$50,000 gift on the February, 2019, gift list; Sandy Whisler seconded. Motion carried.

Director's Report: Gerard shared his draft of the request for needs assessment proposals. Sandy volunteered to be part of a sub-committee to complete the draft. Gerard will check with Pam about being part of this sub-committee. Gerard attended the legislative day on February 12.

Programming is going well. Becca and Brianna held a successful craft event on the morning of the Knickerbocker Festival. Marilyn is organizing an Author Showcase for February 23. The Friends of the Library are sponsoring a poetry reading event.

Gerard will review the cash-out policy from the city and will explore what other libraries do with the cash they have on hand from fines, etc. He will report on this at the March meeting.

The next meeting of the Library Board will be Monday, March 18, at 4:30 p.m.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Sandy Whisler