

**FRIENDS OF THE L.D. FARGO PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING - August 19, 2019**

I. Call to Order: President Vicki Wickliffe called the meeting to order at 10:00 AM. Present were Kathleen O’Hearn, Anne Werner, Beckie Kane, Charlie Roy, Carol Burrows, Patty Hoggatt and Gerard Saylor. Librarian Marilyn Sieb was also present.

A. Minutes of July 15, 2019, Board Meeting: Motion to approve by Beckie, seconded by Kathleen, motion passed.

B. Treasurer’s Report: Charlie reported the following balances:

Savings: \$0.00 – all monies put into CDs
Checking \$5,465.13 (one outstanding check for \$458.86)
Total CDs: \$10,000, \$10,000, \$10,000, \$9,000 \$8,400
Library book sales: \$60.50
LM Market book sales: \$55.55
FOL card sale: \$1.00

C. Library Director's Input: Work on parking lot will start the week of August 26th. Received four quotes ranging from \$17,000 - \$40,000 from consulting firms which will review/compare data received regarding library expansion. Over 500 children/teens from 27 schools participated in the summer reading program.

D. Library staff (Marilyn) input: Comparison data 2018/2019 children/teen summer reading totals:

| 2018 | 2019 |
|------------------|------------------|
| 458 – registered | 506 - registered |
| 258 - finished | 258 - finished |

Adult summer reading program totals:

37 – registered

33 - completed (4 or more books read), resulting in \$10/per person to the Literacy Council.

Marilyn requested a check for \$330.00 for the Jefferson County Literacy Council. **Putting Up the Harvest—Fermentation A to Z** was very informative and enjoyable, total attendees 29. The next scheduled event will be **Oct.22nd Visiting The Beyond.**

II. Old Business

A. Garden Tour Recap: Donations \$650.00, expenses \$301.25. Net income: \$348.75.

Over 100 visitors attended, ranging from 52 to 106 at various gardens. Great success, planning to do garden tour next year. Vicki read a thank you note from one appreciative garden visitor.

Following feedback:

1. Donation container at Library
2. Adult boots at gardens for donations
3. On flyer include name of city (Lake Mills) and indicate that event is FREE
4. Brochures available at Library
5. Brochure was colorful and well done

Gardners' input:

1. Green cap did not make a difference; some thought owners were Library folks
2. Different type nametags for gardeners and volunteers; volunteers better identification
3. Not enough publicity; start advertising earlier
4. Too much pressure, too much work
5. Very organized; very well done; very good communication
6. Too late in month
7. Got a bit hot, morning is better (suggested 9-1)
8. Volunteers were fabulous
9. Pre-tour: Important; great to learn & chat with other gardeners; loved it; very helpful, interesting

Visitors' input:

1. Beautiful gardens
2. Appreciated the time and effort gardeners put in
3. Impressed with information gardeners shared

Suggestions for next year:

1. Raffle (quilt)-- will need to research license needed for raffle
2. Each year pick an area of city to have garden tour
3. Change date/time of tour (earlier in July)
4. Aprons for gardeners
5. Eve took photos at each garden that could be used in next year's brochure
6. Print more brochures
7. Charlie provided a list of potential gardens for next year.
8. Select date earlier so that event can be listed in *Xplore* summer publication and Chamber of Commerce yearly events brochure.

B. Pop-Up Canopy –Carol received a donation of a canopy from Judy Tholen. Anne will send a thank you.

C. FOL–Sponsored Family Trivia Night – Anne and Beckie will give update at next meeting.

D. Little Lending Libraries List—Send Vicki any additions. She will leave the list at the circulation desk.

E. Recognition of Ruth Wollenberg—Will discuss at next meeting.

F. Friends of Jefferson County—Will discuss at next meeting

1. Friends Group Survey (Dane Co.) and Ideas for Questionnaire (Lisa Knothe)
2. Meeting Date

III. New Business:

A. Annual FOL Meeting October 21, 2019—Vicki will prepare invitations & envelopes to stuff at the September meeting. Kathleen will contact Linda Heimstreet regarding student entertainment at the meeting and deadline for a contribution to be listed in the program for the HS musical.

B. Announcements and Miscellaneous

1. Fall Festival October 6—Vicki will send email to the general membership, asking for volunteers to work in the booth or provide cookies/bars.
2. Charlie discussed a medallion from the St. Louis Expedition of 1903 that could be displayed in the library by the photo of L.D. Fargo. He will report more at the next meeting.

C. Next Board Meeting: September 16, 2019

IV. Adjournment: Meeting adjourned at 11:25 a.m.

Minutes prepared by Beckie Kane