

L.D. Fargo Public Library Board of Trustees
Meeting Minutes
August 19, 2019

Members present: Gerard Saylor, Sandy Whisler, Pam Streich, Karen Buscemi, Tara Cassady, Erik Beaver.

Members absent: Shaun Bollig, Doug Fritsch

Call to Order: Acting President Karen Buscemi called the meeting to order at 4:30 p.m.

Approval of Agenda: Sandy Whisler moved and Erik Beaver seconded approval of the agenda; motion carried.

Approval of Minutes: Tara Cassady moved and Erik Beaver seconded approval of the minutes from the July Board meeting; motion carried.

Public Comment: Robin Untz addressed the Board on plans the Lake Mills Aztalan Historical Society has for digitizing Historical Society records. She asked that the library work in partnership with the Society for this process to be completed. The Society may be able to purchase the necessary equipment, they can provide volunteers and training, and could do digitizing work for the library. Since most Historical Society files are stored at the library, we agreed that the work could be done at the library and that this would be a beneficial partnership for both groups.

Patrick Schnell, from FEH, was present to answer questions about the RFP his company submitted.

Approval of Monthly Expenditures: Tara Cassady moved and Sandy Whisler seconded approval of monthly expenditures. Motion carried.

Discussion of RFP for Building Assessment: Gerard has received RFP's from five groups. Pam Streich, Karen Buscemi, and Gerard will meet on Sept. 16 at 3:15 to review the proposals and then present a report at the September Board of Trustees meeting.

Discussion of Library Fines for children's materials: Pam Streich moved and Erik Beaver seconded that we eliminate fines on children's materials and forgive past fines. Motion carried unanimously. Patrons will be charged a replacement fee for lost materials.

Director's Report: Work on the back parking lot will begin in August. The city and the bank will meet to discuss the process on September 4. Handicapped access during construction time will be factored into the plan.

The Summer Reading program was successful. 506 children signed up and 258 children finished the program. Children in the program read for a total of 2,361 hours and teens in the program read for a total of 870 hours.

Margaret Lenz, Ruth Wollenburg's daughter, and Gerard have been communicating about a memorial for Ruth in the library. Margaret suggested a wooden plaque/board with the names of all previous directors. Discussion will continue.

Gerard handed each of us an invitation to the Trustee Dinner on September 25. All members of the board are encouraged to attend.

Some patrons have questioned the need to show their library card each time they check out materials. The board affirmed the policy that patrons must present their library card when checking out materials.

The next meeting of the Library Board will be Monday, September 15, at 4:30 p.m.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Sandy Whisler