

## **Social Media Terms of Use Agreement**

**While this is an open forum, please keep your comments on topic, clean and appropriate. Inappropriate comments, in violation of the rules below, are subject to removal by the administrator of this account. If you do not comply with the terms of use outlined below, your message may be removed or blocked from view.**

**This forum is not monitored at all times. Do NOT use this forum to report emergency situations or time-sensitive issues.**

**Please remember the following rules when posting:**

- All content is subject to public records law.
- Content should be related City business and the subject matter of the social media site or forum on which it is posted.

**If your post violates any of the below rules, it will be removed or blocked from view:**

1. Content that is graphic, profane, obscene, violent, or pornographic, or explicit in language or context;
2. Content that is abusive, threatening, hateful, or intended to defame anyone or any organization.
3. Content that suggests or encourages incitement or illegal activity.
4. Content that promotes, fosters, or perpetuates discrimination on the basis of gender, race, creed, color, age, religion, national origin or ancestry, physical or mental disability, status with regard to public assistance, lawful source of income, marital status, familial status, sexual orientation, gender identity, past or present membership in military service, or arrest/conviction record;
5. Solicitations or advertisements, including but not limited to, promotion or endorsement of any private financial, commercial, or non-governmental agency.
6. Content attempting to defame or defraud any person or private financial, commercial, or governmental agency.
7. Content that compromises the safety or security of the public or public systems.
8. Content posted by persons whose profile picture or avatar, username, or e-mail address contains any of the aforementioned prohibited conduct.
9. You participate at your own risk and take personal responsibility for your comments, your username, and all information provided.
10. The appearance of external links on this site does not constitute official endorsement by or on behalf of the City.
11. Any public records request for information found on City of Lake Mills social media sites shall be directed to the City Clerk's Office.
12. For more information, please contact the City Manager's Office at (920) 648-2344.