

**FRIENDS OF THE L.D. FARGO PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING – January 20, 2020**

**I. Call to Order:** President Vicki Wickliffe called the meeting to order at 10:00 AM. Present were Kathleen O’Hearn, Anne Werner, Beckie Kane, Charlie Roy, Gerard Saylor. Librarian Marilyn Sieb was also present. Carol Burrows and Patty Hoggatt were absent.

A. Minutes of November 18, 2019 Board Meeting: Melinda Myers Presentation will be discussed, not Melissa Meyers. Therefore, the minutes were corrected to read: *Melinda Myers Presentation: The Board discussed hosting a program with Melinda Myers, perhaps co-sponsoring it with other FOL groups in Jefferson County. Beckie will email Melinda, introducing FOL and inquiring about details for a presentation.* Anne moved to approve the amended minutes, Kathleen seconded, motion passed.

B. Treasurer’s Report: Charlie reported the following balances:  
Checking - \$6,838.32  
Market book sales - \$37.36 (Nov.& Dec.)  
Library book sales - \$14.00 (Dec.)  
Corporate sponsors - \$2,400

C. Library Director’s Input: Library consultants will be conducting a building needs assessment and are asking for input from individuals. There will be two types of groups: *focus groups* and *a stakeholder group*. Focus groups will have four to five sessions, lasting for 90 minutes each, and consisting of 8-12 area residents. Sessions will be held in the library and interested individuals are to contact Gerard. Vicki will send an email to all FOL members to invite them to the first focus group on January 24.

Handicap signs are up in parking lot, painting of white lines will be done in the spring.  
Becca will return Feb. 17; Brianna has been filling in during Becca’s absence.  
Carolyn retired on January 9 and her job has been posted with the city – librarian 30 hr./wk.  
Chess club has started.

D. Library Staff Input

1. Marilyn--request for FOL to purchase a turntable spinner for jigsaw puzzles in the reading room at a cost of \$100. Anne moved to approve the purchase, Beckie seconded, motion passed.

**II—Old Business**

- A. 2019 Tour of Homes Report: Approximately 300 people did the Tour with only 25 stopping at the library. The following was discussed regarding future library participation in the Tour:
- Photo in Leader, flyers, and ticket/brochure
  - Carolers from local schools and student/adult musicians
  - FOL to provide refreshments
  - Increase visibility i.e. social media, newspaper
  - Library to participate every other year
  - Reserve library hall

Vicki will email Susan Maloney regarding what was discussed.

- B. 2020 Garden Tour: Would like to have 5 gardens, all within the same proximity. Vicki will send out letters to local gardeners (based on Charlie’s list of potential gardens) asking if they would like to be in the garden tour. Draft letters to Wendy Butler Berns and Melinda Myers will be revised with suggestions and reviewed. Due to time constraint Melinda’s letter must be ready for delivery by February 1<sup>st</sup>; Wendy’s will be discussed at the next meeting.
- C. Stained Glass Window: Draft letter will be revised with suggestions and discussed at the next meeting.
- D. Recognition of Ruth Wollenburg: Daughters requested a plaque with past and current director names and dates of employment, with special recognition for Ruth.

III—New Business

- A. Carolyn Wey’s Retirement: Will be discussed at next meeting.
- B. Chamber of Commerce Membership: Renewal fee \$100. Anne moved to renew, Kathleen seconded, motion passed.
- C. Knickerbocker Festival Trivia Team: Anne recruited the same team members as last year. Team fee \$80. Kathleen moved to approve team fee, Beckie seconded, motion passed.
- D. 2020 Corporate Friends: Corporate Friends have steadily increased 2017-2020.

<b>YEAR</b>	<b>MEMBERS</b>	<b>AMOUNT</b>
<b>2017</b>	<b>21</b>	<b>\$1525.00</b>
<b>2018</b>	<b>23</b>	<b>\$1775.00</b>
<b>2019</b>	<b>25</b>	<b>\$1850.00</b>
<b>2020</b>	<b>29</b>	<b>\$2400.00</b>

Anne will send out thank you cards along with certificates to all new members. It was also discussed whether to wait or to submit now the Corporate names to the Leader for public recognition. The reason to wait is to assure all members have submitted their membership and that no member was missed. Beckie moved to wait, Kathleen seconded, motion approved.

- E. FOL Scholarship: Kathleen has sent scholarship application to both high schools with a deadline of April 6<sup>th</sup>.
- F. Announcements and Miscellaneous: Fiberdome, Inc. requested a tax donation acknowledgement letter which Vicki sent. Pam Streich sent two thank you notes—one for \$100 donation to LMHS Drama Club and one for \$200 to the Elementary School’s TalkReadPlay Program. Amanda Thompson also sent a thank you note for the \$200 to the Elementary School’s TalkReadPlay Program. The Corner Mercantile gave Anne a Wisconsin Sales and Use Tax Exemption Certificate for FOL to complete and return. Vicki will review and complete the form.
- G. Next Board Meeting: February 17, 2020.

IV—Adjournment

Minutes prepared by Beckie Kane