

L.D. Fargo Public Library Board of Trustees
July 20, 2020
Meeting Minutes

Members Present: Karen Buscemi, Wendy Brockert, Robyn Untz, Eric Beaver, Gerard Saylor, Kristi Wendt

Members absent: Doug Fritsch, Shaun Bollig

Call to Order: Erik Beaver called the meeting to order at 4:32 p.m.

Approval of agenda: Karen Buscemi moved and Kristi Wendt seconded approval of the agenda; motion carried.

Approval of minutes: Karen Buscemi moved and Wendy Brockert seconded approval of the June 15, 2020 minutes; motion carried.

Public Comment & Correspondence: None

Approval of monthly expenditures: Robyn Untz moved and Kristi Wendt seconded to approve the monthly expenditures; motion carried

Discussion of Building Needs Assessment Report and plans:

1. Discussion included preparing a survey to be sent to the community. FEH has provided this service to other communities. Gerard will do reference checks on FEH's experience and find out the cost. The survey would help determine if the community supports expansion of the library. The survey process includes educating the community on why there is a need for an expansion project
2. Present survey results to City Council
3. Finalize Designs
4. Present to City Council who needs to approve the plan to take to referendum

COVID-19 related news: Library is open, maximum capacity is 25% which hasn't been reached yet. We are still providing curbside service.

Director's Report: Report included building updates, personnel news, collection updates, technology news, programming news, news from Bridges Library System, news from the Friends of the L.D. Fargo Library and budget news and updates.

Set next meeting date: August 17, 2020 at 4:30 p.m.

Adjourn: 5:00 p.m.