

L. D. Fargo Public Library Board of Trustees

Agenda and Meeting Notice April 20, 2020 4:30 p.m.

Held at City Hall and online through Go-To-Meeting

Minutes: Gerard Saylor

- 1) Call to Order/roll call. Present: Shaun Bollig, Doug Fritsch, Wendy Brockert, Tara Cassidy, Kristi Wendt, Erik Beaver, Gerard Saylor.
- 2) Approval of agenda. Motion to Approve by Tara; second Kristi. Agenda approved.
- 3) Draft report of building needs assessment and feasibility study.
- 4) Discussion on draft report by FEH Design on building needs assessment.
 - a) Board members discussed proposed designs from the design charrette hosted by FEH in March regarding design elements and aesthetics. Board selected designs G and F.2.
 - b) Board members discussed next steps in the building needs assessment process.
- 5) Library building re-opening and curbside service.
 - a) The Governor's latest stay at home order allows for public libraries to provide curbside service beginning at 8AM on April 24. The order lists only pickups by the customer, not returns of library material.
 - b) Gerard detailed the current plans and thoughts about reopening the library. Including:
 - i) Zero contact between staff and customers.
 - ii) Safety concerns by staff.
 - iii) Opening dates and service hours.
 - iv) Further strategies to reopen and process returned library materials.
 - v) Board approved re-opening the library and following the Governor's guidelines.
- 6) Adjournment at 5:24pm