

L.D. Fargo Public Library Board of Trustees
Special Meeting Minutes
Feb 17, 2020

Members present: Gerard Saylor, Karen Buscemi, Tara Cassady, Erik Beaver, Shaun Bollig, Wendy Brockert.

Members absent: Doug Fristch, Sandy Whisler, Pam Streich

Call to Order: Shaun Bolling called the meeting to order at 4:30 p.m.

Approval of Agenda: Karen Buscemi moved and Gerard Saylor seconded approval of the agenda; motion carried.

Approval of Minutes: We will approve next month Jan Minutes were not published.

Public Comment & Correspondence: None

Update on building needs assessment and feasibility study: discussed the following items:

1. Reviewed goals for success.
2. Reviewed feedback from focus groups in Jan. There were 5 groups for a total 33 people. Some feedback includes: Consider location of teen area due to noise, computer access – small number for a town our size, should review location, friends could do more if they had more space, people love the meeting space upstairs, outdoor space, conference and study rooms, mixed feedback on coffee location, gallery to display artwork, reading nooks, better acoustics
3. Discussed Numbers and Plan: what size are we designing for? All the square footage in the library is not functional space.
4. Assessment: Report provided. Overall, things are in fair shape. The greatest area of concern is accessibility and the elevator.
5. Next Step with Stakeholder alignment: City Hall Mtg on 2/19, March Design Workshops
6. Workshop for future design: March 7 & 9. Important that we do as much adventuring as we can.

Approval of retirement gift for Carolyn Wey: Gift of \$200 Chamber dollars. Eric Beaver moved and Tara Cassady seconded approval; motion carried

2019 Annual Report for DPI: Gerard will send report and board will share feedback with Shawn Bolling for approval

Discussion of Library Board vacancy: Robin Untz and Kristie Wendt are interested.

Directors Report: An additional page resigned. The Bridges Library System got a new director.

The next meeting of the Library Board will be Monday, August 16th at 4:30 p.m.

The meeting was adjourned at 5:52 p.m.

Respectfully submitted,

Tara