

L. D. Fargo Public Library Board of Trustees

Agenda and Meeting Notice January 18, 2021 4:30 p.m.

Held at City Hall and online through Go-To-Meeting

Minutes: Gerard Saylor

- 1) Call to Order/roll call. Meeting brought to order by Robin Untz at 4:30PM. Present: Wendy Brockert, Kristi Wendt, Erik Beaver, Doug Fritsch (joined later), Robin Untz, Karen Buscemi, Gerard Saylor, Steve Wilke.
- 2) Approval of agenda. Motion to Approve by Erik; seconded by Wendy. Agenda approved.
- 3) Approval of minutes. Motion to Approve by Wendy. Seconded by Kristi. Minutes approved.
- 4) Public comment and correspondence. Eric shared public input that holds notices are delivered after library hours and this causes some confusion for customers expecting the library to be open.
- 5) Approval of monthly expenditures. Erik noted that an invoice from Elm USA Inc. was listed twice in monthly bills. Gerard will ensure the bill was not paid twice. Motion to approve by Eric. Seconded by Wendy.
- 6) COVID-19 related news.
 - a) Gerard reviewed the library staff's discussions regarding re-opening plans. The Library's existing re-opening plan is still dependent on Jefferson County's case activity dropping below the Very High category. Over the past couple months three of our Library Pages have been out for COVID quarantine. No staff have been infected. There have been no COVID contacts at work.
 - b) Gerard is being optimistic (probably overly optimistic) that we could partially re-open this April.
 - c) The annual Summer Reading Program will be all-virtual with no in-person programming. Becca will not plan any in-person programming until August.
 - d) Adult programs are meeting virtually. Marilyn will start to schedule events in Commons Park when the weather improves.
- 7) Director's Report
 - a) Building Updates
 - b) Personnel News
 - c) Collection updates. Doug had a question regarding weeding of the collection. We weed the collection year round to remove outdate, unused, and damaged materials. Our space limitations mean we also have to weed to make space for new materials. The current weed in adult fiction is also aimed at further compacting that part of the collection to make more room for the Young Adult section.
 - d) Technology news
 - e) Programming news. Kristi asked about public participation with the online reading challenges hosted by BeanStack. Gerard did not have participation statistics handy and will send those in a follow-up.
 - f) News from Bridges Library System.
 - g) News from the Friends of the Library. The Friends have cancelled in-person meetings and will not schedule virtual meetings.

- h) Budget News and Updates.
- 8) Set next meeting date. February 15, 2021 at 4:30PM.
- 9) Adjournment at 4:53pm.