

L. D. Fargo Public Library  
Board of Trustees  
Meeting Minutes  
October 18, 2021

1. Call to Order/roll call.
  - a. Call to order by Shaun Bollig at 4:31PM
  - b. Attending: Shaun Bollig, Liesa Kerler, Robin Untz, Tonya Olson, Steve Wilke, and Gerard Saylor.
2. Approval of agenda.
  - a. Motion to approve by Robin, second by Liesa. Approved.
3. Approval of minutes.
  - a. Motion to approve by Liesa, second by Tonya. Approved.
4. Public Comment and Correspondence.
  - a. None
5. Discussion of community survey with WILS representative.
  - a. Kim Kiesewetter of WILS was unable to attend. Board discussed proposed survey questions and suggested some edits, changes to formatting, and a comments section for several questions.
  - b. Discussion of paper copies available to the public and difficulties in physical distribution and collection.
  - c. Liesa requested an introductory statement to the survey explaining why the survey is now being done and that expansion is proposed and not a done deal. We are undersized after growth and need to expand.
  - d. Discussion of clarifying and combining some demographic questions.
  - e. Make place of residence clearer with Village, City, and Town.
  - f. Discussion to have a Yes/No question on supporting possible cost.
6. Approval of updated Materials Selection/Materials Collection Policy and appendix materials.
  - a. Motion by Liesa, second by Robin. "Motion to approve with new policy effective November 1st and materials challenge form to be updated as well, if needed." Approved.
7. Extension of library's Strategic Plan.

- a. Motion by Liesa to extend Strategic Plan until November 1, 2022.  
Second by Tonya. Approved.
8. Library Board elections.
  - a. Discussion. Library Board elections to be held at November meeting.
9. Approval of monthly expenditures.
  - a. Motion by Robin. Second by Liesa. Approved.
10. Discussion on Board appointment.
  - a. Work continues to recruit a new Board member. Shaun and Gerard will discuss possible candidates.
11. Director's Report
  - a. COVID related updates.
  - b. Building updates.
  - c. Personnel news.
  - d. Collection updates.
  - e. Technology news.
  - f. Programming news.
  - g. News from Bridges Library System.
  - h. News from the Friends of the L.D. Fargo Library.
  - i. Budget news and updates.
12. Set next meeting date.
  - a. November 15 at 4:30PM.
13. Adjourn.
  - a. Meeting adjourned at 5:18PM.