

**L.D. Fargo Public Library Board of Trustees**  
**September 20, 2021**  
**Meeting Minutes**  
**Held at City Hall and online through Zoom**

**Members Present:** Shaun Bollig, Wendy Brockert, Liesa Kerler, Tonya Olson, Robin Untz, Kristi Wendt, and Gerard Saylor

**Members absent:** none

**Call to Order:** Shaun Bollig called the meeting to order at 4:30 p.m.

**Approval of agenda:** Robin Untz moved and Liesa Kerler seconded approval of the agenda; motion carried.

**Approval of minutes:** Liesa Kerler moved and Robin Untz seconded approval of the August 16, 2021 minutes; motion carried.

**Discussion and action on community survey:** The board reviewed proposals from UW River Falls, WiLS, Sarah Kiester Armstrong and FEH Design. Robin Untz moved and Wendy Brockert seconded to approve the survey proposal from WiLS for \$2,000 with add on One Pager and One Page Template.

**Public Comment & Correspondence:** Nancy Boebel, 132 Oak Street, Lake Mills came to learn about the Library expansion project. Nancy Boebel expressed she has no desire to sell her home and property for a possible library expansion. No action was made by the board but it will be discussed at the next meeting.

**Review of Materials Selection/Materials Collection Policy and appendix materials:** It was recommended by the board to update the Challenged Materials section of the policy. Gerard will present the updated policy at the next meeting. Language changes include a three person committee to review the Challenge Material request. The suggested committee make up is the Director and two staff members. The Board will serve as the final step if the challenger wishes to appeal the decision.

**Approval of monthly expenditures:** Wendy Brockert moved and Liesa Kerler seconded to approve the monthly expenditures; motion carried

**Discussion on Board Appointment:** We need to fill the position vacated by Erik Beaver. The individual needs to reside in the City of Lake Mills. No one has submitted an application to the City.

**Director's Report:** Report included COVID related updates, building updates, personnel news, collection updates, technology news, programming news, news from Bridges Library System, news from the Friends of the L.D. Fargo Library, and budget news.

The Board discussed the implementation of requiring patrons to wear a mask when entering the library. It was agreed to update the signs which recommend patrons wear a mask. The Board understands the staff concerns but also expressed concerns in enforcing a mask requirement.

**Set next meeting date:** October 18, 2021 at 4:30 p.m.

**Adjourn:** 5:27 p.m.