

FRIENDS OF THE L.D. FARGO PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING MINUTES
August 19, 2024 @ 9am in Library Hall

I—Call to Order: President Vicki Wickliffe called the meeting to order at 9:00 am. Present were Barb Becker, Patty Hoggatt, Beckie Kane, Kathleen O’Hearn, Karie Pollard and Anne Werner. Library Board members Shaun Bollig and Robin Untz joined as guests as well as Lake Mills Middle School Library Media Director Ethan Floerke. Carol Burrows, Beth Naughton and Gerard Saylor were absent.

A. Minutes of Board Meeting July 15, 2024: Corrections were made to the Treasurer’s Report. Beckie moved to approve corrected minutes, Kathleen seconded, motion passed.

B. Treasurer’s Report: Karie reported the following:

Checking account balance 7/15/24:	\$2,367.86
LM Market book sales:	30.50 (for June and July)
Library book sales:	90.00
Memberships:	215.00
FOL envelopes:	(360.00)
Ending balance 8/19/24:	\$2,342.86

C. Library Director’s Report: Gerard was absent.

II—Old Business

A. Feather Flag for FOL Events: Beckie reported that the flag has been ordered from Amazon using the FOL debit card and will arrive September 9. She will submit the invoice to Karie. Beckie proposed paying Autumn \$200 for her time spent on creating the design. Motion made by Beckie, seconded by Anne. Motion passed.

Beckie mentioned that the FOL website is ready to go live and now includes a Volunteer Acknowledgment.

B. Adult Summer Reading Program: Vicki reported that 55 adults completed the Summer Reading Program. She asked Karie to issue a check to the Jefferson County Literacy Council for \$550.00.

C. Welcome Packet for New Library Card Holders: Karie put together some brochures to include in a packet for new library card holders. It was suggested that instead of an envelope, a pocket file-type holder be used with FOL information printed on the front and back; it was also suggested that there be a printed list of services that only LD Fargo provides. Robin suggested that information be printed in Spanish also. Beckie said that Seljan has a large Hispanic employee base. Ethan said there is a growing population of Hispanic students at the middle school, and that Jessica Noche, the Multilingual Learner Coordinator at the middle school would be an excellent contact person. Patty mentioned that September is Library Sign-Up Month.

D. Application for 501(c)(3) Status: Vicki reported that Beth had received a positive response from Karen Riemer to help establish the FOL as a 501(c)(3). Vicki will contact her.

III—New Business

A. Request to Purchase Additional Wonderbooks for Children’s Collection: Vicki read a request from Becca for funding to purchase additional books. Motion by Patty to provide \$500. Seconded by Anne. Motion passed.

- B. Email Address for the Friends of the Library: We should provide a way for people to contact the Friends without the message going to a personal account. Robin and Ethan mentioned using “auto forward” as a method to forward emails from the Friends email address to a volunteer or board member. Tabled for further discussion.
- C. Election of Officers: The FOL is still seeking people to fill the President, Vice President of Fundraising and Co-Secretary positions. Robin suggested that Beth put a request on our Facebook page. Ethan said he would mention us at the next PTO meeting. Vicki said we should proceed with the election as we did last year.
- D. Fundraisers
1. Culver’s—board members enthusiastically agreed to do this event again with a date to be determined (Mondays and Tuesdays 4-7pm).
 2. Amazon—Kathleen said this might interfere with the Head Start book drive as people order books for that event these books from Amazon. Patty said that fundraising is no longer possible on Amazon.
 3. Other—Carol has already applied with LM Market for the Round-Up.

For additional fundraising ideas, Vicki referred the board to the Bridges info sheet from the October 2023 seminar which Anne attended.

IV—Announcements and Miscellaneous:

Kathleen attended last month’s Library Board meeting. She said discussion was had about possibly applying for grants from Federal Covid funds. Jodi Sweeney officially started fundraising in August. (Robin mentioned that Watertown Regional Medical Center will probably make a donation.) The expansion is still a 2-phase project. \$1.7 million from the City is contingent on grants received. Gerard is still looking at fundraising software.

Ethan is looking for funding for an author visit at the middle school. He’s been in discussions with Matt Heagerty, a graphic novelist (“Lumberjackula” being one of his books). Ethan has signed an “author understanding” with Mat for October 21, for a presentation at two assemblies (5th & 6th grades and 7th & 8th grades). Mat will tell his background story and then with the help of students, create a character for a novel. The cost is \$760. Ethan is also going to ask the PTO for help with funding. Based on this, Barb made a motion to approve “up to” \$760. Anne seconded. Motion passed.

Robin reported that a committee will be assembled for fundraising for building expansion, and that the library board would like one or two people from the FOL to attend meetings and help with work such as stuffing envelopes. Barb said that she has support people she can ask. Vicki will send out an email to the general membership.

Barb reported that the FOL-sponsored “kids activity” at the August 7 farmers market was a great success with approximately 50 kids participating in the rock painting and scavenger hunt activities. (Special thanks to Candace Diaz, Denise Grossman and Murrene Payton for assisting Barb with this event.)

V—Next Meeting Date September 23, 2024 @ 9am (changed from September 16)

VI—Meeting adjourned at 10:50am

Minutes prepared by Anne Werner