

FRIENDS OF THE L.D. FARGO PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
September 15, 2025 @ 9 AM in Library Hall

I—Call to Order: President Vicki Wickliffe called the meeting to order at 9:05 AM. Present were Barb Becker, Kathleen O’Hearn, Anne Werner, Patti Hoggatt, Beckie Kane, Karie Pollard, Gerard Saylor and Beth Naughton. Absent was Carol Burrows. Barb Cramer, Robin Untz, Shaun Bollig, Cheri and Dave Lemke attended as guests.

A. Approval of Minutes for August 21, 2025

Anne Werner moved to approve the minutes, Beckie seconded, and motion passed. We also had general discussion about the treatment of amendments to previous minutes. It was agreed that we need to specify in the minutes what changes are made to prior meeting minutes. Then Beckie will update the prior minutes on the FOL page of the library website.

B. Treasurer’s Report:

Memberships \$295.00 (8 new/renewed memberships)
UBS Library \$26.50
Notecard \$1.00
Ending Balance \$5036.17

Four CDs were renewed until 5/21/26.

A \$500 check that was dated in June was received in August. The payer put a stop payment on the check since it had not been cashed. A message was sent to the payer to resend the check. We are waiting for the check.

II—Old Business

A. Election of Officers –

Vicki will send out officer election ballots via e-mail and Barb will send paper copies to members without e-mail. Anne and Beth are trading positions. Anne will be Secretary and Beth will be Executive VP. Ballots will be sent October 10 and votes must be received by October 24, 2025. We have no candidates for the VP of Fundraising position.

B. Culver’s Fundraiser –

Will take place on Tuesday, October 7th which is the anniversary date of the opening of the library. We have two shifts: 4 to 5:30 and 5:30 to 7. There are 3 volunteers for the first shift so far. We need four volunteers per shift to maximize our payout from Culvers. Beth will be responsible for getting the feather flag, tip jars, and membership brochures. Barb C. will make name tags.

III—New Business

A. Funding for Read, Rhyme and Rhythm

We received a funding request for this program for the 2025-2026 school year. The board voted via e-mail to approve expenditure of \$300 for September to December and another \$300 for January to April.

B. Welcome Kits for New Babies

Robin Untz requested the FOL initiate a new program to expand our early childhood literacy offerings. This will support our request to the Watertown Community Health Foundation for funding for our library expansion. The kits should include a board book (possibly bilingual), a brochure about the Talk, Read, Play app and library information. We discussed ways to find out who has had a baby, since due to privacy concerns, it is no longer published in newspapers and hospitals can't give out information. Beth motioned to approve starting this program, and Barb B. seconded it. The motion passed. Barb Cramer and Beth will co-chair the start up. We may ask Becca if she will help with the project. Beckie and Autumn will put together a flyer. This new program will be included in the library's grant application.

C. Fall Festival

Vicki asked if the FOL wanted to participate in this event and the board decided not to participate.

D. Witches Night Out

The board approved handing out candy in front of the library again on October 29, 2025. Gerard agreed to contact Tonya Olson regarding getting some students to help hand out candy. Anne motioned to spend up to \$200.00 for candy and Barb B. seconded. Motion passed. Karie said that there were many tattoos left from the children's activity at the farmers market that could be given out.

E. National Friends of Libraries Week 10/19-10/25

We will hold a drawing for two tickets to the Lake Mills High School Fall Musical. Anyone is eligible for the drawing. Beckie will make a flyer and put the jar out for library patrons.

F. Annual Corporate Sponsors Drive

Beth will be responsible for this with other board members helping as needed. Make sure we add the new Welcome Kits for New Babies to the solicitation letter.

G. Lake Mills High School Musical--Arts Patron Donation

It was proposed to continue to donate \$100 for which we will be recognized in the program and receive two tickets to a performance. Anne motioned to approve and Kathleen seconded. Motion approved.

IV—Announcements and Miscellaneous

--A thank you note was received from the Jefferson County Literacy Council for our donation of \$570 for the adult summer reading challenge.

--Author Deborah Hufford will visit Thursday, September 18, at 6 PM. Cheri and Beth will provide some treats.

--Scott Pollard sent a note regarding the children's activities at the Farmer's Market. The event went well. Attendance at the market was low, and therefore the activity, was light.

--Vicki encouraged the board members to send a few letters and membership applications to friends to join the FOL. The personal touch can go a long way in getting people to take action.

--Kathleen asked if she should contact the Head Start teacher about having a children's holiday book party this year. The Board told Kathleen to proceed. This item will be put on the October agenda.

V—Next Meeting Date: Monday, **October 20, 2025 @ 9 AM**

VI—Adjournment @ 10:10 AM

Minutes prepared by Beth Naughton, Secretary

Minutes are subject to correction/approval at the October 2025 meeting.