

FRIENDS OF THE L.D. FARGO PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
September 11, 2023 @ 6pm in Library Hall

I—Call to Order: President Vicki Wickliffe called the meeting to order at 6pm. Present were Barb Becker, Patty Hoggatt, Beckie Kane, Kathleen O'Hearn, Charlie Roy, and Anne Werner. Absent were Beth Naughton, Carol Burrows, and Gerard Saylor. Guests were Karie Pollard, Murrene Payton, and Donna Thomas.

A. Minutes of Board Meeting August 21, 2023: Motion to approve minutes by Beckie, seconded by Kathleen, passed.

B. Treasurer's Report: Charlie reported the following:

Checking account balance:	\$4,094.88
LM Market book sales:	33.50
Library book sales:	44.83
Daydream card sales:	5.00
Hometown Pharmacy card sales:	5.00

C. Library Director's Report: Gerard submitted a written report read by Vicki. Items included were: 1) purchase of a new digital projector to loan out to the public, 2) the Solar Eclipse Program last week drew 18 people, 3) FEH Design was awarded the building preparation project; there will possibly be a City Advisory Referendum in the spring; the City will require the library to fundraise for any expansion; FEH Design has partnered with an experienced fundraiser to run a capital campaign; Gerard has also been researching other capital campaign services, 4) the City wants to raise staff wages across the City, 5) the Herbs program is Tuesday Sept. 12 at 6pm, 6) Bridges is looking into new software to replace current software for scheduling the meeting room and advertising programs, 7) Baby and Me Story Time has had strong attendance, 8) Gerard dispatched a bat in the library to Commons Park. Bravo!!!

D. Library Staff Input: Karie had nothing to report.

II-Old Business

A. Revision of FOL Bylaws: Discussion was had and a motion was made to revise Article 4, Section 13 to read "All expenditures by board members exceeding \$250 must be approved in advance by the Board of Directors." Motion made by Beckie, seconded by Kathleen, passed.

Vicki presented the letters she had drafted to the membership regarding approval of the revised bylaws. There are two versions—one for voting via email and one for voting via U.S. mail for those who do not have email.

Donna asked if corporate members were voting members. She suggested that we change wording from corporate members to corporate sponsors. This is a good idea, and we will implement this in the 2024 corporate member drive.

B. Procedures for Election of Officers: Vicki shared letters she had drafted to send to the membership for election of officers. They will be sent after the bylaws are approved. Vicki will send most via email and Barb will send the remaining six via U.S. mail.

III—New Business

- A. Witches Night Out October 25: FOL will again provide candy for this event. Last year there were over 1100 trick-or-treaters and FOL spent \$187 on candy. Anne moved to approve \$200 for candy, Beckie seconded, and motion passed.
- B. National Friends of Libraries Week Oct. 15-21: We will provide a sheet cake on Wednesday of that week. Beckie will provide a stained glass template for the cake, Anne will order it from LM Market, and Vicki will submit Article/News Brief to the Leader.
- C. Fall Pie Sale: Friday, November 17 was chosen for the event. Discussion was had about advertising a goal of 40 pies. Beckie will check with the high school's culinary program to see if they will donate a pie/pies.
- D. Library Staff Request for \$100 for Honorarium for Book Group Holiday Party Dec. 7: Motion to provide \$100 made by Anne, seconded by Beckie, and passed.
- E. Head Start Holiday Book Tree: This was a rewarding event last year, so we will do it again. Kathleen will contact the Head Start teacher to get the go ahead. She will find out how many children are in the program this year. The tree will be up in the library by the day of the pie sale on Nov. 17. Beckie suggested that FOL purchase Spanish books again. Kathleen mentioned that Barnes & Nobel has a nice selection of Spanish books.
- F. Hearing Loop System: Murrene presented her research on this. She made contact with a representative from the Hearing Loss Assn of America who would be willing to come and speak to us. The contact also gave a list of possible installers. Funding options would need to be explored, including grant options. Donna said she is an experienced grant writer and would help with this. Watertown Regional Medical Center was mentioned as a possible grantor. Gerard would need to be included in discussions. Many libraries in Wisconsin have the hearing loop system.
- G. Report from Library Board August Meeting-Kathleen: Discussion was had regarding FEH Design proposal for library expansion. Drake Daily said it was okay to sign. There will be an advisory referendum next year. They will go forward with a capital campaign to raise money. They would like the FOL to help with this.

IV. Announcements and Miscellaneous

There was mention of a local women's group that looks for projects to which they can donate. Perhaps they could be part of starting the capital campaign for the library expansion.

There was discussion about meeting at 6pm. We seem to be pressed for time due to library's 8pm closing.

Vicki shared a thank you note from Legendary Lake Mills for contributing to the planter program. She also shared a thank you note from Becca and Brianna for contributing to the Summer Reading Program.

V. Next meeting date TBD

VI. Adjournment

Minutes prepared by Anne Werner