FRIENDS OF THE L.D. FARGO PUBLIC LIBRARY
MINUTES OF BOARD OF DIRECTORS MEETING
AUGUST 17, 2026 @ 9AM IN LIBRARY HALL

I-Call to Order: President Vicki Wickiffe called the meeting to order at 9am. Present were Barb Becker, Carol Burrows, Patty Hoggatt, Beckie Kane, Kathleen O'Hearn, Anne Werner and Gerard Saylor. Also in attendance were Valerie Krejcie and Dave Lemke. Holly Boesch, Barb Cramer and Beth Naughton were absent.

A. Approval of July 20, 2026 board meeting minutes: Vicki had two corrections: IB. change "managing the library expansion fund" to "managing the fund"; IC. change spelling of "Briana" to "Brianna." Beckie moved to approve the corrected minutes, seconded by Kathleen. Motion passed.

B. Treasurer's report: Vicki presented the written Treasurer's Report for the period 7/19/26 to 8/14/26.

Deposits:

FOL memberships	$ 200.00	
Used book sales	85.00	
Raffle ticket sales	1,280.00	
Tote bag sales	105.00	
		Total $1,670

Expenditures: WI DFI 10.00

Total $10

Ending checking account balance: $13,192.63

- total raffle ticket sales to date: $3,005
- total tote bag sales to date: $360
- three CD's will mature later this year; two CD's will mature in March 2027.

Discussion was had regarding moving some money out of the checking account. A motion was made by Carol to move $10,000 from checking account into our fund at LMACF. Seconded by Patty. Motion passed. Further discussion was had regarding maintaining a maximum balance in the checking account. A motion was made by Vicki that the average monthly checking account balance is not to exceed $3,000 on a quarterly basis. Seconded by Beckie. Motion passed.

C. Library Director's report: Gerard said the Library Board meets later today and with the City Council tomorrow. Extra costs have been incurred due to the architects underestimating the costs of construction and subsequently making changes for re-bid. Hopefully, new bids will go out in October. Bidders will have five weeks to respond. Gerard said Greater Watertown Community Health Foundation may provide $100,000 in matching funds, so fundraising will continue. Continuing fundraising includes the paver stones and the Rotary Club-sponsored 5K Run/Walk on September 12.

II. Old Business

A. Tote Bags: Barb C. has ordered 12 more tote bags.

B. Culver's Fundraiser Night September 15: Vicki said Holly will take charge of this event.

C. Paver language for Charlie Roy: A sample was presented for paver language. The paver allows 6 lines of text with 13 characters per line. We will visit this again next month.

D. Locating Annex Desk, Cabinets and Shelving: Anne will continue trying to contact staff (Brian Peterson) at the Public Works building to track down these items.

E. Procedure/Policy for Cash Handling: Lorene and Vicki created a “cash” form for use at the Firefly Night Market. Beckie presented a generic form which can be used for all FOL events using cash. Beckie suggested having a cash handling procedure “booklet” for future sales. Vicki said any suggestions for this should be sent to Beckie.

F. Application for 501(c)3 Status: Anne read notes which she took from the video that Beth suggested we all watch. It was suggested asking Barb C.'s husband if he would be willing to complete the application; or a committee can be formed to do this.

G. Election of Officers: Anne and Barb B. have agreed to continue in their current capacities as Secretary and Vice President of Membership respectively. No one has stepped up to volunteer for the President position, so Vicki is willing to serve one final term.

III. New Business

A. FOL Notecards: Vicki said we are low on the nighttime/autumn cards. Carol made a motion to re-order 50 or 100 more cards from Leader Printing dependent on the best pricing. Seconded by Beckie. Motion passed. Anne mentioned Mary Doyle has customers wanting cards with the “old” Santa.

B. FOL Scholarship: Based on the low number of applications for our scholarship, Kathleen proposed providing two scholarships, one each for LMHS and LLHS. Our scholarship app criteria includes an essay not required on the general application as well as volunteering in the community. Residency requirement is all of Jefferson County. Discussion followed. No changes for now.

IV. Announcements and Miscellaneous: Since there are still a lot of unsold raffle tickets, Valerie, Beckie and Anne volunteered to sell tickets at this Wednesday's Farmers Market. Barb Smith will set up and take down.

V. Next meeting date: September 21 at 9am

VI. Adjournment at 10:25 am

Minutes prepared by Anne Werner and subject to correction/approval at the September 2026 meeting.